YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	BANIPUR MAHILA MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Bidisha Ghosh Dastidar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08967733551
• Mobile No:	8017874525
• Registered e-mail	banipurmahilamahavidyalaya@gmail.com
• Alternate e-mail	bidishaghoshdastidar@yahoo.co.in
• Address	Dr.Bidhan Chandra Roy Road, Banipur, Habra, 24 Parganas (N)
• City/Town	Habra
• State/UT	West Bengal
• Pin Code	743233
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**WEST BENGAL STATE UNIVERSITY**
• Name of the IQAC Coordinator	**Mahua Basu**
• Phone No.	**08967733551**
• Alternate phone No.	**9830655792**
• Mobile	
• IQAC e-mail address	**mahua.basu@yahoo.com**
• Alternate e-mail address	**amiemahua@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.banipurmahilamahavidyalaya.in/wp-content/uploads/2023/05/12055.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.banipurmahilamahavidyalaya.in/news/academic-calendar-2021-2022/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.69**	**2018**	**03/07/2018**	**02/07/2023**

6.Date of Establishment of IQAC	**22/04/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**Nil**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	7		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
• If yes, mention the amount			

11.Significant contributions made by IQAC during the current year (maximum five bullets)

World Environmental Day Celebration, Week Long Tree Plantation Programme, 2021by Nature Club with IQAC

Celebration of 75 Years of Independence

SERSREC Cell Institutional Workshop On Beat Covid-2021

Celebration International day of yoga

Vaccination programme in our college campus

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Celebration of various days like Vivek Jayanti, Republic Day, Independence Day, etc.	Various days like Vivek Jayanti, Republic Day, Independence Day, etc. were celebrated.
On-campus placement program	On-campus placement program organized by Banipur Mahila Mahavidyalaya & Bharti Axa Life Insurance
Faculty Development Program	Website training for Faculty
Celebration of " VrikshaRaksha Bandhan"	" VrikshaRaksha Bandhan" an Initiative of Mahatma Gandhi National Council of Rural Education(MGNCRE) organized by Teachers, Students and Non-teaching Staffs
Awareness Programme on "Superstitions and Beliefs: a Fight Against Irrationality"	An Awareness Programme on "Superstitions and Beliefs: a Fight Against Irrationality" organized by the departments of Anthropology, Botany, Geography, Zoology with IQAC.
Online Workshop	online Workshop on Taekwondo and Self- defence
Basanta Utsav Celebration	Basanta Utsav was Celebrated in our college campus.
Value added course & workshop on Kabi Kazi Nazrul Islam	Value added course & workshop on Kabi Kazi Nazrul Islam (Manobattar Mohan Protik Nazrul) organized by Banipur Mahila Mahavidyalaya & Nazrul Charcha Kendra, Barasat by Department of Bengali

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	13/04/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	24/12/2022

15.Multidisciplinary / interdisciplinary

Various interdisciplinary seminars are held in the institution.

16.Academic bank of credits (ABC):

There is no formal bank but drop outs are allowed to complete their degree.

17.Skill development:

Various workshops are held with skill development institutes under the government scheme.

1. Workshop on apiculture was held on 01/04/2022.
2. Taekwondo and Self- defence online Workshop 20/12/2021 - 24/12/2021.
3. Website training for Faculty on 04/07/2022.
4. On-campus placement program by Banipur Mahila Mahavidyalaya & Bharti Axa Life Insurance on 28/06/2022.
5. Career Awareness and Skill Development Programe by IQAC.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Value added course & workshop on Kabi Kazi Nazrul Islam (Manobattar Mohan Protik Nazrul) organized by Banipur Mahila Mahavidyalaya & Nazrul Charcha Kendra, Barasat by Department of Bengali in collaboration with IQAC.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NA

20.Distance education/online education:

None at present

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	08

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	596

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	513

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	141

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	44

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	45

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**12**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3698838.24**
4.3 Total number of computers on campus for academic purposes	**15**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Banipur Mahila Mahavidyalaya has an active Internal Quality Assurance Cell (IQAC) that always observes the functioning of all committees and sub committees. Academic sub-committee , under the guidance of IQAC, holds meeting before each semester with all the departmental heads to chalk out systematic method of curriculum delivery and documentation. In the meeting some curricula are decided which involves:

- **Ensuring that all the departments follow University curriculum properly.**
- **Preparation of academic calendar before the commencement of each academic year.**
- **The departments hold their meetings with their departmental teachers for syllabus distribution, to discuss about other departmental activities like seminars, students magazine etc.**
- **The method of teaching includes chalk and blackboard method, ICT based teaching- learning method, extension lecture, quiz competition, PPT presentation, educational excursion etc.**
- **All the departments arrange tutorial, remedial class.**
- **During the pandemic, all the departments conducted online classes and archived students' attendance in Google classroom.**

- Students excursion, laboratory facilities for practical purpose in different subjects are the other methods of curriculum delivery.
- All the departments conduct state level, national level, international seminar or webinar where resource persons with exceptional intellect are invited to enrich the students through their informative lectures.
- The departments of the institution purchase books for the college library and for the departmental library also.

File Description	Documents
Upload relevant supporting document	[View File](View%20File)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar provided by the affiliated University for the conduct of Continuous Internal Evaluation. According to the guidelines of the University, under the guidance of IQAC, Academic sub-committee prepares the institution's academic calendar to conduct semester wise internal assessment throughout the year and conserves all the documents such as question paper, marks foil etc.

- The institution conducts internal assessment before end sem examination where 20 marks are alloted for theory paper and 5 marks for attendance according to university curriculum.
- The question pattern for Internal Evaluation is according to the instructions of the Board of Studies of each discipline such as written test or PPT presentation or seminar presentation or home assignment or handwritten projects etc.
- The question papers are set by the departmental teachers and they are archived properly by the academic and examination sub-committee for documentation.
- During the pandemic, each department hadcreated its individual mail id so that students can submit their answer scripts.
- After the completion of Internal assessment , all the departments prepare marks foil afterEvaluation. The marks foil are then preserved for documentation with the respective departments and sub-committees.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

7

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

470

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

470

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution conducts miscellaneous curricular activities and workshops regarding professional values and ethics, gender, human values and environmental sustainability for the enrichment of the students of the institution. Along with academic excellence the institution has also organized various programs and activities for the physical and mental development and growth of the students.

The various programs are listed below:

1. **Programs related to Professional values are**

   - **Career awareness and skill development program**
   - **On –campus placement program**

1. Programs related to ethics and human values are

- International Day of World's indigenous people
- Awareness programs on "Superstitions and beliefs: a fight against irrationality".
- Wheel chair distribution at Pandua.

1. Programs related to gender values are

- Taekwondo and self defense online workshop
- Yogashakti workshop
- Celebration of yoga day

1. Programs related to environmental sustainability are

- Celebration of world environmental day
- Celebration of ozone day
- Workshop on bee keeping
- Celebration of world forestry day and tree plantation program
- World sparrow day celebration

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

106

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1506

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

232

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. The institution takes measures for both the advanced and slow learners,tutorial classes are offered and doubt clearing sessions are also conducted for the students.

2. Remedial classesare especially conducted for the slow learners.

3. Both advanced and slow learners are encouraged to use library as much as possible.

4. Special attention is given to advanced learners .Additional reference (articles,magazines,journals,website links,books,handwritten notes) are provided to such students.

5. Different ICT tools, especially Power Point presentations, are used by teachers as well as students for presentations.

6.Career counselling is organised in association with counsellor (Praiti Chakraborty,Psychologist,S.A.Jaipuria College, Attached as Psychological therapist in various hospitals and Universities).

7.Spoken English classes are provided yearly as an add on course.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
596	**46**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. For participative learning the institution encourages students to participate in National level competition programmeslike yoga , chess,taekwondo and they also participate in various state level games & sports, cultural and quiz competitions.

2. Botany and Zoology departments arrange special classes in the college campus for flora and fauna identification under

participative learning,

3. Department of Physical Education organises yoga training programme as a participative learning method.

4. The respective departments of the college publish magazines and stude magazine, the college also publishes a general magazine (Muktodhara).

5.The college helps students to sort out problems they face in their personal life throughcounselling(Praiti Chakraborty,Psychologist,S.A.Jaipuria College, Attached as Psychological therapist in various hospitals and Universities).

6.Cultural programmes like fashion show, flower arrangement, origamy, mehendi, bridal make-up, dryfood cookingareheld for students which cater totheir holistic development.

7.For experiential learning our students aretaken for study tours/ project works based on their subjects.

8. Enterpreneurship development programs are arranged by the institution to train the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. PPT Projections, white boards and online platforms are regularly used by the faculties.

2. To combat pandemic situation online classes were regularly conducted through Google Classroom and Google meet sothat the students do not suffer in their studies. Students were also given different assignments,projects .

3. The institution has a YouTube channel (https://www.youtube.com/channel) where videos of different virtual

classes and seminars are uploaded so that students can go through the lectures and webinars.

4.Each department has different WhatsApp and Telegram groups for individual semesters to sharecontents with the students.

6.The institution has tie ups with other colleges (Amdanga Jugal Kishore M Mahavidyalaya) to upload and share resources with them.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

571

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adheres to the academic calendar provided by the affiliated University for the conduct of Continuous Internal Evaluation. According to the guidelines of the University, under the guidance of IQAC, Academic sub-committee prepares the institution's academic calendar to conduct semester wise internal assessment throughout the year and conserves all the documents such as question paper, marks foil etc.

- **The institution conducts internal assessment before end sem examination where 20 marks are alloted for theory paper and 5**

marks for attendance according to university curriculum.
  o The question pattern for Internal Evaluation is according to the instructions of the Board of Studies of each discipline such as written test or PPT presentation or seminar presentation or home assignment or handwritten projects etc.
  o The question papers are set by the departmental teachers and they are archived properly by the academic and examination sub-committee for documentation.
  o During the pandemic, each department hadcreated its individual mail id so that students can submit their answer scripts.
  o After the completion of Internal assessment , all the departments prepare marks foil after Evaluation. The marks foil are then preserved for documentation with the respective departments and sub-committees.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. The institution has a dedicated examination sub committee to deal with students arising from the disputes regarding internal examination.

2. The cell has a convener to work with the related members.

3. All evaluated procedures are discussed with the students and the drawbacks are also discussed with the students

4. Results of the internal examinations are published within 10 days after the completion of examinations and any grievance is redressed within 3 days. The institution has a grievance drop box where students drop letters writing in detail about their complaints.

5. There is also a RTI officer of the institution.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The courses offered by the institution havemany future prospects which are clearly explained to the students during their stay in the college.

Some of the opportunities which students may opt for are -

1. Enrolling for higher studies like Masters degree

2. They can further choose a career in research asby getting addmission in Ph.D.

3. They can opt forteaching jobs either in schools or colleges (bothgovernment and private sectors)

4. They can work for some NGOs who work in the areas related to their subjects.

5. They can prepare themselves for the entrance exams of different government jobs which are advertised at regular intervals.

6. Students can get themselves trained through thetraining courses offered by various organisations in the college campus from time to time and try to set uptheir own buisness.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.banipurmahilamahavidyalaya.in/
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

1. Many alumni of the institution have secured permanent jobs in government sectors.

2. Some of them have enrolled themselves in higher studies such as Masters.

3. Our college has a placement cell which keeps regular records of

alumni who have secured jobs in different sectors.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

141

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.banipurmahilamahavidyalaya.in/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different units of Banipur Mahila Mahavidyalaya organized several extension and social outreach programme in the neighboring community and other areas. List of such activities and their impact are given below:

Sl No

Name of the activity

Organised by

Year of the activity

Number of students participated

Impact of the activity

1

Distribution of Relief

Banipur Mahila Mahavidyalaya

2021

15

Yash affected neighboring people benefited.

2

Vriksha Raksha Bandhan

Banipur Mahila Mahavidyalaya

2021

114

Students were sensitized regarding the threat of global warming and importance of saving Vriksha.

3

Sports Awareness Rally

Department of Physical Education

2021

70

People of adjacent areas and the students became aware of the necessity of sports participation.

4

Vaccination Camp

Banipur Mahila Mahavidyalaya

2021

115

People of adjacent areas and the students were vaccinated

5

Rilief distribution at Jigra

Banipur Mahila Mahavidyalaya

2021

50

Relief were given to the needy people.

6

Wheelchair Distribution

Banipur Mahila Mahavidyalaya

2021

10

Many differently abled persons got Wheelchair.

7

Educational Excursion

Banipur Mahila Mahavidyalaya

2022

75

Students were encouraged to learn more about history and nature.

8

Distribution of winter clothes to the local poor children

Banipur Mahila Mahavidyalaya

2022

90

Local poor children got help

9

Money given to CTD for purchase of books for poor children

Banipur Mahila Mahavidyalaya

2022

75

.Poor children got help

10

Slum Children Education Drive

Department of Sanskrit and Philosophy

2022

55

Literacy among slum children

11

Distribution of sweets to local poor children

Banipur Mahila Mahavidyalaya

2022

90

Poor children got encouragement

12

Donationa to Gouri Cultural Association for distrubuting clothes to poor children.

Banipur Mahila Mahavidyalaya

2022

Help to poor children

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

362

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Banipur Mahila Mahavidyalaya is known for lush green campus with various trees like mango,jackfruit,wood apple etc. The campus is spread over 26 bighas of land including a very big play ground. The institution iscommitted to achieve academic excellence by providing quality education. The Institution has following physical facilities for teaching-learning process. .

1. **Twelve class rooms**
2. **Dedicated IQAC room**
3. **Three laboratories**
4. **One ICT room**
5. **One big playground**
6. **Seven printers Library One big reading room attached to the library One dedicated room for physical eduction F**
7. **Free Wi-Fi Girls common room**
8. **CCTV Cameras**
9. **One Divyanga Special Toilet**
10. **One Pad vending mechine**
11. **One Girls changing room**
12. **Three Water purifiers Solar System One Cycle stand**
13. **Three Water tabs for hand wash Sanitiser sprary machine**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://www.banipurmahilamahavidyalaya.in/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has good facilities for conducting sports, games and cultural activities. Students participated in various games and sports activities like Kabaddi, Kho-Kho, Volleyball, Badminton, Athletics, Yoga, Teakwondo, Cheesin various level of competetion around the country. The institution has followingfacilities for cultural and sports activities:

1. Dedicated cultural sub-committee.
2. Dedicated sports-sub committee.
3. The college has very large playgoround which is utilised effectively in various sportsactivities.
4. Facilities for Carroms, Chess,ect. Kabaddi court , Kho-Kho court , Volleyball court , Badminton court.
5. Long jump pit, throwing sector, temporary Athletic track.
6. Our college has a definite policy and plan of action to encourage sports & games. Well functioning cultural club.
7. Organises various cultural events in our college premises.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.banipurmahilamahavidyalaya.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.banipurmahilamahavidyalaya.in/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

640696

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Banipur Mahila Mahavidyalaya is using KOHA. KOHA is a web based Integrated Library Management Software. It supports SQL database of its back end with catalogouing data stored in MARC and accessible vea z39.50 or SRU. The user interface is very configurable and adaptable and has been transalated into many languages. KOHA has most of the features that would be expected in an ILS , including:

1. Various Web 2.0 facilities like tagging comments

2. Social sharing and RSS feeds

3. Union Catalog facility

4. Customisable search

```
5. Online Circulation etc.
```

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.banipurmahilamahavidyalaya.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

81472

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Banipur Mahila Mahavidyalaya frequently updates its IT facilities to provide the best service to our students, staff and faculties.

   1. Uninterrupted internet service
   2. Free Wi_Fi Zone
   3. Free Wi-Fi in the Library
   4. Online Class facilities

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**https://www.banipurmahilamahavidyalaya.in/**

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

767700

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution maintains and utilizes the various physical, academic and other facilities to the best of its ability.

1. **Well maintained laboratory for academic and experimental activities.**
2. **Well maintained library**
3. **Good collection of text and reference books**
4. **Big reading room in the library Natural light and hygienic environment.**
5. **Fully automated library KOHA Integrated Library Management System.**
6. **NLIST e-resources in our library from anywhere.**
7. **Computer laboratory Seminar library for all the disciplines.**
8. **Online question paper**
9. **Lab attendent AMC of computer**
10. **Clssroom cleaning**
11. **Well Organized Physical Education department.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.banipurmahilamahavidyalaya.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

355

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

94

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	www.banipurmahilamahavidyalaya.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

385

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

385

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

72

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`3`

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

One student is selected as the General Secretary (G.S) of students' council and she represents various bodies, cells and sub-committees such as:

1) Governing Body (GB), 2) Internal Quality assurance Cell (IQAC), 3) Students' Benevolent Fund Sub-committee, 4) Students' Concession Sub- committee, 5) Sports Sub-committee, 6) Libraray Sub-committee, 7) Saraswati Puja Sub-committee, 8) Cultural sub-committee, 9) Alumni Association, etc,.

Banipur Mahila Mahavidyalaya facilitates students' representation and engagement in various administrative, cocurricular and extra-curricular activities throughout the year. Some of the reflections are -

- On 5th July 2021 the students of the institution participated in the week long Tree Plantation Programme, 2021 and World Environmental Day celebrationorganized by Nature Club with IQAC.
- An online workshop was organized on 15th July 2021 named SERSREC Cell Institutional Workshop On Beat Covid-2021where the students participated online and shared their feedback.
- International Day of Yoga was celebrated online on 21st July 2021 with the participation of both the students and the faculty members of the institution.
- On 21st July"Vaccination Awareness for Preventing Covid 19" was organized by the department of Physical Education where the students of the institution actively participated.

File Description	Documents
Paste link for additional information	www.banipurmahilamahavidyalaya.in
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

104

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- **Banipur Mahila Mahavidyalaya has an active Alumni Association.**
- **There is an Alumni Sub-committee to run the Association smoothly. The Alumni sub-committee is composed of our teachers and members of the Alumni Association.**
- **This year the Alumni sub-committee has conducted four meetings where the Alumni members have put forward their well-planned discretions.**
- **The Association has arranged several cultural events this year and the Alumni members have actively participated & performed various activities in those events.**
- **Some of the programmes are mentioned as follows: Barshamongal programme (Mosoon Festival) Essay competition Singing competition, Debate & Quiz competition, Extempore, Handicraft presentation, etc.**

File Description	Documents
Paste link for additional information	www.banipurmahilamahavidyalaya.in
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission of the institution is " WOMEN EMPOWERMENT" and the vision of the institution is "YATRA NARYASTU POOJYANTE".The governance of the institution is reflective and in tune with the Mission and Vision of the institution as all the activities of our college are based in accordance with the Social and Economic empowerment of our students like:

- **The institution conducts some Value added courses like Spoken English course,Anupacharik Sanskrit course,Taekwondo course.**
- **There is an effective code of conduct to maintain the discipline of the institution.**
- **Activities to improve the speaking skills of the students publicly are carried out in our college like paper presentations in Students' webinars, participation in inter college Debates/quiz competitions.**
- **The institution has opened avenues for our students to become economically independent by collaborating with ANUDIP FOUNDATION, Bharati Axa(Organisations who provide training to the students to ensure their Placement in various companies)**
- **The PHYSICAL EDUCATION Department trains the students in various physical activities like Yoga, aerobic exercises for their physical and mental development.**
- **The NSS gives training to protect the students from social malices and also to teach self cleanliness.**
- **Days of importance are celebrated to increase general awareness among the students.**
- **Importance is given to co - curricular activities for all round development of the students.**
- **Mentor-Mentee meetings are carried out to provide psychological, financial counselling to the students.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are many practices of decentralization and participative management that are exercised in the college.To mention a few of them are as follows:

- **The organogram of the institution is clearly indicative of the decentralized and participative management practiced in the institution. As is seen in the organogram the Governing body is the highest body of authority with Principal as the secretary.**
- **The IQAC or the Internal Quality Assurance Cell is the most important administrative unit of the institution. The Internal Quality Assurance Cell chalks out well planned strategies for**

guiding and monitoring quality assurance and quality enhancement of the college. The IQAC channelizes and systemizes the measures and efforts towards quality enhancement through the different sub committees assuring academic and quality excellence. The various sub-committees work under the efficient and able guidance of the IQAC.

- Five committees are constituted directly by the Governing body- Academic-subcommittee, Building and Developmentsub-committee, Planning and Purchase Sub-committee and Finance Sub-committee, Provident Fund Sub-committee.
- Apart from these six there are twenty-seven teachers'council formed sub- committees working under the aegis of the IQAC.
- The Institution follows a trickle down scheme for effective policy dissemination. Policies are adopted by the IQAC and implemented through the various sub-committees which after implementation report back to the IQAC regarding progress. This is how the Institution maintains participative management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional plan/strategies are effectively deployed. The strategies are planned keeping in mind the Mission and Vision of the institution which aims at EMPOWERMENT OF WOMEN.

Some of The activities planned in our institution during this year [2021 -2022] were :

- Celebration of Vriksha Raksha Bandhan in collaboration with MGNCRE on the 23rd of August'2021.
- Celebration of National Sports Day on the 29th of August'2021
- Organizing an INDUCTION PROGRAMME with the 1st semester students o the 5th of October'2021.
- Distribution of wheel chair to the physically handicapped children in PANDUA was organized on the 3rd of December'2021.
- Organization of a Webinar on MAHILA SWANIRVAR PRAKALPA On the 6th of December,2021.
- Organization of Taekwondo, a self- defense workshop from

20.12.2021 to 24.12.2021
- Organization of various extension Lectures and Departmental webinars between June 2021 to September 2021.
- MOU has been signed between various academic, social and professional institutions in2022.
- Annual Sports day was organised in March 2022
- Educational Excursion took place in March 2022
- College Staff Picnic took place in February 2022
- Website Training programme for Faculty took place in july 2022
- Career Awareness and Skill Development programme took place in August,2022
- Celebration of AZADI KI AMRIT MAHOTSAV was organised by various departments in August 2022
- Hence, it is seen that we have planned all these activities keeping in mind the all round development of our students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the Institutional bodies is Effective and Efficient in terms of Administration, policies and procedures followed.

- The IQAC (Internal Quality Assurance Cell) is the highest body of administration of the institution.
- The Internal Quality Assurance Cell [IQAC] chalks out well planned strategies, guiding and monitoring quality assurance and quality enhancement of the institution, channelizes and systemizes the measures and efforts through the different Sub-Committees assuring academic and quality assurance.
- The institution adheres to the Academic Calendar of the Affiliating University to conduct all the academic activities.
- Continuous Internal Evaluation of the students is done by evaluating their achievements through a series of curricular and co-curricular activities.
- Extension Lectures are organized in the institution for enriching the knowledge of the students.

- There is a well-equipped Library which is used by the teachers and students for their reference, it is fully automated and uses KOHA integrated management system.
- 'INFLIBNET' is an important tool in the institution for reference available to teachers.
- The substantive teachers of the college are appointed after the candidates have been reccommended by the College Service Commision, which is a state government agency that recommends candidates for appointment in government aided colleges.
- Service books are maintained for all Teaching and NonTeaching staff in accordance with the guidelines of the affiliating university where mainly the various Leaves taken, promotion details and so on are recorded.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.banipurmahilamahavidyalaya.in /
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution conducts many welfare activities for facilitating its teaching and non-teaching staff.

TEACHING STAFF: Our institution has provided financial support to one of the teaching staff during her mother's illness.

Non-teaching: Our institution has provided financial support to two of our non-teaching staff. In case of medical emergency our college tries to help the financially weak non-teaching staff. Our College provided financial support to the son of one of our non-teaching staff whose house was destructed by the cyclone 'Yaas'. Along with that clothes and medicines has been provided to the people affected by the cyclone. Winter clothes has been distributed to the local poor children and also to the children of our non teachingstaff. .Academic support is also provided to the children of our non teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **Institutions Performance Appraisal System for teaching and non- teaching staff The performance of the institution is clearly visible from the Appraisal System of the Teaching and non-teaching staff.**
- **There is a SELF-APPRAISAL DIARY for all the teaching and non-teaching staff of the college where the day -to day activities**

are recorded by both the Teaching and NonTeaching staff.

- The teaching staff are required to record the classes allotted to them, the classes taken by them[in both honors and general courses semester wise], assignments completed, meetings attended or conducted ,Invigilation duties and other academic activities and so on.
- The Non-Teaching staff are required to maintain their daily official activities in the self-appraisal diary.
- The diaries are finally submitted to the IQAC and The Principal for approval.

- The self -appraisal diaries help in self-assessment of the staff of the college and finally gives a chance to further improve their individual performances and also helps in the improvement of the institution at large.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Every year the External financial audit is conducted by a Government appointed auditor in the college and the whole process takes place according to the government directives. The Principal, the Bursar, the Chief accountant, the Head clerk and the cashier arrange the whole process. The external financial audit of the previous financial year [2019-'20] was done in the college office on the 16th of March,2021 by Mr. Nilanjan Kayal [chartered accountant] from the K.K. KOYAL &COMPANY. The external financial audit for the financial year 2021-'22will be done in 2022. The Internal financial audit is also conducted every year by The Principal, The bursar, the head clerk, the chief accountant and the cashier in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Finance Sub-Committee of the institution takes all the major decisions regarding finances. All major expenses are made through e-tender. Day to day account is maintained through a cash book which is maintained by the chief accountant, cashier, verified by the Bursar and passed accordingly. There is a digitalized signature of the authority for drawing and disbursal of funds and government grants. Our college has undertaken many development activities such as renovation of the college building, purchase of Library book, Dress for Physical Education, Buying Furniture by utilizing its own funds.

We have also donated wheel chair to the physically challenged children in Pandua Society for Disable and also distributed clothes to the financially backward people in Jigra (adopted village of the institution).

Besides these our institution utilizes its fund in providing salaries to the unapproved staff, paying electric and telephone bills of the college, Computer & equipment and so on.

Expenditures on Broadband, software for online admission, Website HTTPS charges, NSS Programmes, Gifts for Sports, Printing & Stationary, travelling, renewal of college website are also made from the college fund.

We have made payment 50% of Tuition Fees to Govt. and also refunded unspent UGC grant. These are some of the ways for mobilization of funds and optimal utilization of resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal quality Assurance cell has contributed in the following ways:

- Celebration of world environment day and week long tree plantation programme.
- Celebration of International Yoga Day.
- Organisation of workshop on Beat Covid by SESREC Cell.
- organising various seminars,Publication of Wall magazines by the various departments.
- Organising State Level workshop on 'Writinga Research paper'.
- Celebration of National Sports Day.
- Induction Prgramme of First Semester students.
- Celebration of BODHON(Annual Cultural Fiesta).
- Wheel Chair distribution at PANDUA on World disability day.
- Taekwondo and self defense workshop for the students .
- Webinar on Students' week celebration.
- Celebration of Swami Vivekananda's birth anniversary.
- Celebration of Vasant Utsav.
- Organising Annual Sports Day.
- Organising Staff Picnic in college.
- Organising Educational Excursions for students of various departments.
- Signing of MOU(Memorandum of Understanding) amongst three colleges.

- Website Training for Faculty was organised.
- Value added course on Kazi Nazrul Islam was organised.
- Celebration of AZADI KI AMRIT MAHOTSAV by all the departments.
- Celebration of Birth and Death anniversaries of various famous personalities.
- Organisation of Career awareness and skill development programmes.
- Organising On campus placement programme by Banipur Mahila Mahavidyalaya and Bharati Axa Life Insurance.

These are some of the programmes organised by the Internal Quality Assurance Cell for the total development of the students and the institution at large.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities The Internal Quality Assurance Cell chalks out well planned strategies, guiding and monitoring quality assurance and quality enhancement of the institution.The IQAC through various committees reviews the teaching learning process at periodic intervals.

Curriculum is set by the affiliating university,and the college administration ensures the effective implementation of the curriculum. We organize extension lectures, seminars, webinars, excursions, wall magazines, e-magazines, internal assessments, etc. In this session, state level webinars, and international webinar were held in our college.

Teachers of our college try to develop students' interest in learning through innovative teaching methods in addition to the chalk and talk method, by extensive use of the internet facilities, providing them PPT presentations, taking them to field excursions, using audio-visual aids like projector and so on. From the month of

November 2021, classes have been commenced in hybrid mode (online and offline).The college arranges various types of competition (activities) like Quiz, Debate etc for the students. Through internal evaluation the quality of the students are assessed.We tied up with two colleges through MOU in January of 2022.We also provide education through Resource Sharing in collaboration with other colleges.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution Banipur Mahila Mahavidyalaya being an all girls' college undertakes many programs to educate students on the differences between sex and gender, how gender is socially produced

and gender stereotypes. Our institution makes all efforts in creating awareness about gender among its students.

1. As part of the gender equity establishment program the institution has made it mandatory for all the final semester students to study the SEC subject on the paper titled 'Gender Sensitization'. The paper provides an insight into the gender stereotypes, structure of family, rights of women and theories of feminism.
2. Women's Day is celebrated emphasizing on the global theme. The theme for 2022 had been 'Gender Equality for today for a Sustainable Tomorrow '. The Institution had organized a program where exceptional achievements of women were recognized and awarded.
3. The Institution in order to go beyond the boundaries of gender stereotyping organizes social entrepreneurship programs and skill development programs in collaboration with Bharti Axa Life Insurance, L'oreal India, ANUDIP Foundation affiliated under National Employment Policy, PIDILITE Industries.
4. In order to emphasize and promote entrepreneurship the college arranges for an annual fair inside the college campus where students set up stalls and sell different handicrafts, food and other items.

File Description	Documents
Annual gender sensitization action plan	The Institution Banipur Mahila Mahavidyalaya being an all girls' college undertakes many programs to educate students on the differences between sex and gender, how gender is socially produced and gender stereotypes. Our institution makes all efforts in creating awareness about gender among its students. 1. As part of the gender equity establishment program the institution has made it mandatory for all the final semester students to study the SEC subject on the paper titled 'Gender Sensitization'. The paper provides an insight into the gender stereotypes, structure of family, rights of women and theories of feminism. 2. Women's Day is celebrated emphasizing on the global theme. The theme for 2022 had been 'Gender Equality for today for a Sustainable Tomorrow '. The Institution had organized a program where exceptional achievements of women were recognized and awarded. 3. The Institution in order to go beyond the boundaries of gender stereotyping organizes social entrepreneurship programs and skill development programs in collaboration with Bharti Axa Life Insurance, L'oreal India, ANUDIP Foundation affiliated under National Employment Policy, PIDILITE Industries. 4. In order to emphasize and promote entrepreneurship the college arranges for an annual fair inside the college campus where students set up stalls and sell different handicrafts, food and other items.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Safety and security. Counseling. Common room.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy

C. Any 2 of the above

Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college according to government initiative of waste segregation has different coloured dustbins to collect different types of waste such as solid, liquid and biochemical. Paper waste has minimized as the admission, teaching-learning, and official work has shifted to the online mode. Whatever more paper waste is generated is sold to the scrap dealers who sent the papers for recycling.

2. The college has a well-built underground sewerage system and the liquid waste is discarded off the campus through that system.

3. As the institution only has general courses for its b.sc students laboratory requirements are few and as such biomedical waste is also very less. But still the college has separate dustbins for collecting degradable, non-degradable and biomedical waste.

4. E-waste has not been yet generated in our institution.

5. To facilitate waste recycling process a compost pit has been created to process the degradable waste into organic manure which is used as a natural fertilizer for the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution gives much effort into observing events promoting an inclusive environment i.e., tolerance and harmony towards

cultural,regional, linguistic, communal, socioeconomic and other diversities.The list of activities done are as follows:

- Different sports and cultural activities organized inside
- the college promote harmony towards each other.
- Celebration of Vivekjayanti
- Celebration of Youth Week
- Celebration of Bhasa Diwas
- Celebration of Women's Day
- Celebration of Republic Day
- Celebration of Parakram Divas
- Saraswati Puja orBasant Panchami
- Celebration of International Yoga day
- Celebration of Basant Utsav
- Observance of Aids Awareness day
- Celebration of the monsoon festival or Barsha Mangal
- Celebration of Independence Day
- Celebration of the birth anniversary of Rabindranath
- Tagore
- Observance of World Human Rights Day
- Obsrvance of World Literacy Day
- Observance of World Disability Day
- Celebration of World Environment Day
- Celebration of World's Indegenous People
- Celebration of World Poet's Day
- Celebration of Book lover's Day
- Celebration of Kargil Divas

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution in its attempt to sensitize the students and employees on the constitutional obligations had arranged many programs around the year. All the departments were directed to organize various activities with regard to this. The institution in its attempt to promote constitutional obligations: values, rights, duties and responsibilities of citizens organizes various programs throughout the year like celebration of Republic Day, Independence

Day etc. This year India has completed 75 years of Independence and as an initiative to mark this important milestone the various departments of the institution arranged for different programsThe Department of Political Science had released a calender on the Constitution Day as its tribute to the national leaders of the country. The Political Science department had also released a wall magazine on Mahatma Gandhi, his life and his contribution in the freedom for struggle.Department of Education had arranged for a sit and draw competition on Freedom fighters and independence movement to mark 75 years of Independence.TheDepartment of Anthropology had prepared a chart on the Freedom fighters of India, department of Geography had also published a wall magazineon the Constitution, a student excursion had been arranged by department of Political Science to Sri Aurobindo Ashram in Habra.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Celebration of Swami Vivekananda's 158th Birth Anniversary
- Celebration of 158th Birth Anniversary of Swami Vivekananda and observance of 37th National youth week Festival
- Celebration of 72nd Republic Day
- Celebration of 21stFebruary (Bhashadibos)
- International Women's Day Celebration
- World Environmental Day Celebration, Week Long Tree Plantation by nature club in collaboration with IQAC.
- Celebration of International Yoga Day
- Celebration of "International Day of World's Indigenous People" organized by Department of Anthropology with IQAC
- Celebration of "World Lion Day and World Elephant Day"organized by Department of Zoology with IQAC
- Celebration of 75th Independence Day
- Celebration of "World's Poets Day" and "Book Lovers Day"organized by Department of English with IQAC
- National Sports Day organized by department of physical Education in collaboration with IQAC.
- National Wildlife Day organized by department of Zoology in collaboration with IQAC.
- Celebration of Teachers Day,2021
- Celebration of World Disability Day
- Celebration of World Bee Day
- Celebration of World Biodiversity Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The first best practice of the institution has been the various social outreach program conducted by the IQAC. During the ongoing pandemic crisis the staff of the College donated money and essential items such as rice, cooking oil, soap, biscuits, sanitizers, spices,

salt, cooking oil, soap, biscuits, sanitizers, spices, salt, sugar were distributed among the poor people of Jigra, the adopted village. The college premises was selected by Habra Municipality as safe home for YASH effected victims. The locality of the institution was one of the regions which was effected the most because of the cyclone YASH. The institution distributed relief and food materials to the local people effected by YASH.

The second best practice of the institution has been the initiatives adopted by the institution to make the students self-reliant. The institution adopts several measures throughout the year to make the students independent. The institution arranges for an annual fair before the puja vacation 'Bodhon' where the students of the college both (past and present) put of stalls of handmade jewellery, clothing, handicrafts and food stalls giving them a hands on practice on entrepreneurship. The placement cell of the institution arranges for several programs throughout the year to enhance the employability skills of the students.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Banipur Mahila Mahavidyalaya is committed to the holistic development of its young and dynamic female students. Adhering to its vision and mission statement, 'YATRA NAARYASTU POOJYANTE' which means where women are worshipped, the institution has always strived to become a centre of Academic Excellence in Higher Education, Social Responsibility and Empowerment of Women. A distinctive feature of the institution has been its thrust on women empowerment. Through a wide range of academic programmes, co-curricular and extra-curricular activities, and community services, the college makes incessant efforts to provide stimulating experiences so as to nurture empowered women leaders who are academically sound, mentally aware and socially committed to create an identity for themselves. Several programmes like seminar presentations, wall magazines, excursions, debates, various competitions are organized by the departments for development of efficient skills among their students. The institution has given special emphasis on online and blended modes of education. A wide range of activities based on

gender sensitization, gender awareness and women authorization are conducted in the college at regular basis that help instil the essence of women empowerment among the learners.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plan of Action

1. To introduce more value-oriented courses.
2. To introduce add-on courses.
3. To conduct different audits like green audit, academic audit.
4. To sign MOU's with different educational institutes, NGO'S, various organisations that ensure employability of our girl students.
5. To organize intra college competitions on various academic and extra-curricular aspects to ensure cognitive and holistic development of our students.
6. Encouraging research activities among faculty.
7. Publishing book with ISBN number.
8. Organizing a seminar on IPR.
9. Conducting more social outreach programs as part of the social responsibility.
10. Registering Alumni Association.
11. Publication of the third edition of college magazine 'MUKTODHARA'.
12. To ensure 100% placement of the students.