



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	BANIPUR MAHILA MAHAVIDYALAYA
Name of the head of the Institution	Dr. Bidisha Ghosh Dastidar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08967733551
Mobile no.	8017874525
Registered Email	banipurmahilamahavidyalaya@gmail.com
Alternate Email	bidishaghoshdastidar@yahoo.co.in
Address	Dr. Bidhan Chandra Roy Road, Banipur, Habra, 24 Parganas (N)
City/Town	Habra
State/UT	West Bengal
Pincode	743233

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Mahua Basu</b>
Phone no/Alternate Phone no.	<b>03216238243</b>
Mobile no.	<b>9830655792</b>
Registered Email	<b>mahua.basu@yahoo.com</b>
Alternate Email	<b>amiemahua@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.banipurmahilamahavidyalaya.in/aqar/#">http://www.banipurmahilamahavidyalaya.in/aqar/#</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.banipurmahilamahavidyalaya.in/wp-content/uploads/2021/02/Accademic-Calender-2019-20-1.pdf">http://www.banipurmahilamahavidyalaya.in/wp-content/uploads/2021/02/Accademic-Calender-2019-20-1.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>C</b>	<b>1.69</b>	<b>2018</b>	<b>03-Jul-2018</b>	<b>02-Jul-2023</b>

<b>6. Date of Establishment of IQAC</b>	<b>22-Apr-2014</b>
---	--------------------

<b>7. Internal Quality Assurance System</b>
---

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Webinars	05-Jun-2020 120	1500
Departmental E-magazine publish	05-Jun-2020 120	697
E-Magazine publish	07-Aug-2020 1	697
Pandua wheelchair donation	03-Dec-2019 1	1
Jigra computer donation	29-Nov-2019 1	150
Anoupocharik Sanskrit	12-Feb-2020 30	40
Online Computer training (Webel)	03-Jan-2020 14	30
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DODL Grant (Kalyani University)	DODL	State Government	2020 1	16000
National Youth Parliament Grant	Youth parliament	State Government	2019 1	7500
W.B.S.U. Kabbadi Tournament Grant	Sports scheme	State Government	2020 1	42699
Salary Grant	Pay Packet	State Government	2019 240	10074853
Salary Grant	Pay Packet	State Government	2020 240	21347108
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Jigra computer donation	
Pandua wheelchair donation	
Webinars	
Departmental E-magazine publish	
Online Computer Training (Webel)	
<a href="#">View File</a>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
Swachhata Action Plan	Survey of Households in Jigra, campus hygiene and sanitation
Student infrastructure development	Washroom renovation
Initiatives to save the planet	Rainwater harvesting plant was built in college
Social Outreach Programme	Wheelchair was donated at Pandua, Winter clothes distribution to the needy people, Desktop computer Donation at Jigra High School
Organisation of Awarness Programme.	Dengue Awarness programme was organised.
Organisation of various National & International Seminars.	Various National & International Seminars were held.
Organisation of Seminar on Water Conservation.	Seminer on Water Conservation was held.
Celebration of various days like Earth Day, Vivek Jayanti, Independence Day, etc.	Various days like Earth Day, Vivek Jayanti, Independence Day, etc. were celebrated.
<a href="#">View File</a>	
<b>14. Whether AQAR was placed before statutory body ?</b>	No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	21-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	A robust Management Information System constitutes the very backbone of any educational institution. 1.The institution maintains a well coordinated MIS platform through its website and admission portal. 2.The portal and the website serves as a bridge not only between the college and the students but also between the university and the college. 3. All kinds of important informations regarding examinations, admissions, webinars and all other activities are quickly disseminated between the students and all the stakeholders.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Banipur Mahila Mahavidyalaya has an active IQAC that monitors the functioning of all other sub-committees formed by the relevant authorities. There is an Academic Sub-committee that holds meetings at the beginning of each semester with the departmental heads to chalk out a systematic method of curriculum delivery and documentation which involves:

- Ensuring Proper adherence to university curriculum
- Regular departmental meeting for documentation regarding curriculum delivery
- Teachers follow different methods for delivery of curriculum from simple chalk and talk method to online class lectures, power point presentations, extension lectures, seminars and webinars, educational tours, lab and field works. To deal with the pandemic pdf text and resource materials are circulated among students
- Subjects requiring laboratories and field work take stock of student usage of laboratories and and requirement of the same and necessary field work is organized
- Relevant seminars and webinar are held with external resource person (to meet the challenges of the pandemic)
- Regular students' seminar/ webinar /departmental seminar/ webinar/ departmental wall magazine/e magazine are organized
- The master routine and the consequent departmental routines are strictly adhered to regular internal

assessment, class tests taken for preparing students for End Semester university examinations • Remedial and tutorial classes are arranged for weak students • Books are purchased by the central library and also the seminar libraries of various departments regularly at the beginning of each semester and also whenever the need arises to ensure effective curriculum completion • Infilbnet is an important tool in the institution for reference available to teachers • An archive of university question paper is available online and web path is available in the college website • The online lectures in audio visual form is available in the youtube channel of the institution • Students attendance in online classes is recorded via goggle classroom and meet platform • Each department has a dedicated email id for the faculty and students which helps in effective dissemination of information

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Course on Sanskrit Loukika Sambhasanam	NA	12/02/2020	30	Entreprene urship	Skill Development

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
1. Spoken English	03/07/2019	192
2. Course on Teakwondo	20/01/2020	35
<a href="#">View File</a>		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Social Cultural Anthropology	7
BSc	Plant Diversity of	6

Kalimpong		
BSc	Determination of Minimum Quadrate Size & Number To Be Laid Down Under Study- Pedong	3
BSc	Colours of Flower	6
BSc	Animals of Darjeeling Zoo	7
BSc	Different Places of North Bengal	9
BSc	Household Survey through Questionnaire of Sakyang Village, Pedong	4
BA	Field Excursion to Jorashanko Thakurbari	23
BA	Social Networking and Cyber Crime	3
BA	Social Impact on hygiene practices during the menstrual cycle	3
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> <li>• The institution has a well planned mechanism to obtain structured feedback from all the stakeholders, e.g. students, alumni, teachers. A questionnaire is prepared by the IQAC and that is forwarded to the stakeholders to be filled and submitted maintaining complete secrecy of the individuals.</li> <li>• The feedback received is then analyzed and suggestions that the institution deem proper are incorporated into the functioning of the institution for its overall development.</li> <li>• The feedback received are indeed valuable in that they provide a yardstick to the measures that have been taken for the development of the institution just as well they also provide necessary information on the needs for future development.</li> <li>• A separate feedback is also taken from the students on sanitation, hygiene, availability of proper drinking water, cleanliness of the campus by the Swachhata Action Plan team formed with substantive teachers of the college in form of questionnaire.</li> <li>• The feedback received is analyzed and based on them workshops are arranged, Swachhata Activities are conducted following meeting of the specific cell and household surveys are conducted</li> <li>• Consequently the progressive and motivating initiative of the institution has been recognized by the Ministry of Health and our institution is now recognized as a Swachh Institution.</li> </ul>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours Semester I	262	186	72
BA	General Semester I	215	205	168
BSc	General Semester I	25	11	4
BA	Honours Semester III	262	4	4
BA	General Semester III	215	159	159
BSc	General Semester III	25	1	1
BA	Honours part II	262	44	44
BA	General part II	215	103	103
BSc	General part II	25	1	1
BA	Honours part III	262	37	37

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	612	Nil	48	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	48	48	2	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)



**Students' Mentoring System** An effective Students' Mentoring system is in operation at Banipur Mahila Mahavidyalaya. 1. Each student is placed in a mentoring group under the supervision of a mentor who is a teacher in the institution. The mentor mentee ratio is 13:1. 2. The mentoring process starts with the Induction programme for the first semester students on the very first day of their college life, where a briefing is made regarding course, syllabus, university and institutional rules etc. 3. Students and teachers gather and a general session is held whereby all reassurance is given to the new entrants about their upcoming healthy campus life. 4. Students are divided into mentor mentee groups. Moreover, a number of teachers share their experiences of struggle, achievements and obstacles. Not only the teachers but also the senior students encourage them. 5. For effective mentoring of the students they are divided into small Mentor-Mentee groups under all the teachers. 6. Each liable teacher of every Mentor-Mentee group keeps a careful eye out to each and every student. 7. The teachers arrange a meeting with the students at regular intervals enquire about all sorts of problems of the students and to accomplish them. 8. Several workshops like handicrafts, theatres and others are arranged for the students to keep them sound mentally and financially. 9. The Institution arranges for self-defense courses. The institution has a different cell mentoring to stop child-marriage, trafficking with the assistance of local police administration. Even, teachers attempt to keep our students mentally strong, and arrange for regular counseling by the Psychiatrist. 10. This Mentoring system remained available through social networking platforms in this pandemic situation of Covid-19. After the super cyclone Amphan, we reached out to our students and tried to relieve their panic. College also helps them as much as possible. 11. The students of our College are always taught and trained to become law abiding ideal citizens. Thus, we can say that our institution adopts a holistic approach towards mentoring our students where various aspects of their psychological, physical, economic and social facets are taken care off.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
612	48	1:13

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	13	1	2	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	N.A	Nil	N.A
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A./B.Sc	1st semester	01/01/2020	17/02/2020
BA	B.A./B.Sc	3rd Semester	26/12/2019	06/02/2020
BA	B.A./B.Sc	Part II	20/06/2019	05/08/2019
BA	B.A./B.Sc	PART III	15/10/2020	27/10/2020
BA	B.A./B.Sc	2nd Semester	19/07/2019	07/09/2019

BA	B.A./B.Sc	2nd Semester	30/09/2020	21/12/2020
<a href="#">View File</a>				

**2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

Reforms initiated on continuous internal evaluation (CIE) system at the institutional level: 1. For continuous internal evaluation the institution conducts regular internal assessment for every semester. 2. The institution also conducts regular class tests and students' seminars. 3. Students' marks are evaluated through a series of curricular and extracurricular activities which are related to their academics. 4. The institution conducts class tests throughout the year and grades are awarded to students based on work experience, skill, innovation, steadiness, teamwork, public speaking, social behaviors etc. 5. The institution arranges tutorial classes and remedial classes for the deficient learners. Besides, the extension lectures are arranged for enriching the students' knowledge. 6. Faculty specializing in their respective disciplines are invited from other universities and colleges to deliver their valuable lectures for the students. 7. The institution has a well-stocked Central library. Students can use library books for reference and the teachers guide them accordingly. 8. We have been taking online classes through GOOGLE CLASSROOM and GOOGLE MEET during the lockdown period. 9. Online library facilities are also available and teachers share PDF of text and reference books as per students' requirements. 10. The institution has conducted webinars on various topics and at various levels. 11. Apart from state, national and international webinars students also participated in departmental webinars and also presented their topics using power point. 12. The institution published E magazines prepared by students of all the respective departments with the guidance of teachers of the respective department. 13. The CIE system which is in operation in our college has effectively reduced the workload of the students and has also helped us to continuously engage our students in various academic activities as the mode of teaching learning shifted from an offline platform to an online one.

**2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

Banipur Mahila Mahavidyalaya is affiliated to the West Bengal State University. The university publishes an academic calendar at the commencement of each academic year. • Our College strictly adheres to the academic calendar of the University to conduct all the academic activities including examinations. • The institution starts academic session as per the guidelines and instructions of the university. Classes are also scheduled according to the university-directives. Classes are also arranged and scheduled as per the university instructions for Choice Based Credit System (CBCS). • Internal exams and practical exams are conducted as per the academic calendar. The marks of the examinations are uploaded on the university portal within the stipulated time frame. • The holidays are also notified according to the academic calendar of the university. • The institution celebrates important days like the Republic day( 26th January), Independence day( 15th August) and others. • Admission Procedure is also conducted online as per the university rules and regulations. Students are admitted in College through online portal the link of which is provided in the website of the college. In this pandemic situation of Covid-19, admission process is completely executed through online and the merit lists are uploaded in the website following which students are enrolled.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.banipurmahilamahavidyalaya.in/result/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Sc General	BSc	B.A./B.Sc	1	1	100
B.A. GENERAL	BA	Part III General	90	89	98.88
B.A.	BA	Part III Honours	39	39	100

[View File](#)

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.banipurmahilamahavidyalaya.in/wp-content/uploads/2021/04/banipur-converted.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	400000	50000

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0

[View File](#) [View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nil

[View File](#)

### 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Anthropology	1	Nil
National	Bengali	1	Nil
International	Geography	1	Nil
National	Education	1	Nil

[View File](#)

## 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1

[View File](#)

## 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	Nil	Nil	Nil

[View File](#)

## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	Nil

[View File](#)

## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	5	20	Nil
Presented papers	13	11	1	Nil
Resource persons	Nil	Nil	2	Nil

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
State level online quiz to celebrate the 150th birth anniversary of Mahatma Gandhi	NSS	35	55
Survey of Households	SAP	12	220
Plantation Drive - Mahogany Saplings	NSS	10	50
Computer Donation to Jigra Primary School	NSS	2	10
Barnaparichay Distribution	NSS	20	50
Donation for Meal, Books Stationaries to Jigra Primary School	FACULTY BMM	3	Nil
Distribution of Fruits -Habra State General Hospital	NSS	5	30
Donation for meal Jigra Primary School	NSS	13	30
Wheelchair Distribution at Pandua	NSS	4	10
Dengue Awareness	NSS	35	120

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Development of Backward Caste	Scheduled cast	Government of west Bengal	126
Development of Backward Caste	OBC(A)	Government of west Bengal	27
Development of Backward Caste	OBC(B)	Government of west Bengal	52
Development of Backward Caste	Scheduled Tribe	Government of west Bengal	2

Youth Program	Aikyashree	Government of west Bengal	74
Youth Program	National Scholarship	Government of west Bengal	2
Youth Program	Nabanna Scholarship	Government of west Bengal	19
Youth Program	SwamiVivekananda Scholarship	Government of west Bengal	25
Youth Program	Priyamvada Scholarship	Government of west Bengal	1
Women Education Development of Backward Caste Development of Backward Caste Development of Backward Caste Development of Backward Caste Youth Program Youth Program Youth Program Youth Program Youth Program Youth Program Youth Program	Kanyashree award	Government of west Bengal	125

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Amphan Relief Fund to Jigra Primary School	Faculty BMM	Amphan Relief	13	13
All India Institute of Hygiene and Public Health	Faculty BMM	Survey of House Holds	10	20
Provide to under Privileged Children and Families at JIGRA Village	Faculty BMM	Pandemic Relief	13	65
Educational Tour	IQAC BMM	Youth Parliament	10	50
Dengue Awareness	IQAC BMM	Dengue Awareness	35	120
Hero Honda Road Safety	IQAC BMM in collaboration	Road Safety	30	65

Awareness with Hero Honda

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	24	College	73
Student Exchange	35	College	25

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Resource Sharing	Sociology Project	Netaji Satabarshiki Mahavidyalaya	26/09/2020	15/12/2020	6
Resource Sharing	Geography Project Work	Netaji Satabarshiki Mahavidyalaya	12/09/2020	22/12/2020	4
Resource Sharing	Education Project	Netaji Satabarshiki Mahavidyalaya	19/09/2020	18/12/2020	23

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.7	4.76

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Nil

Value of the equipment purchased during the year (rs. in lakhs)	Nil
Class rooms	Nil
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.22.10	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2959	191191	850	181050	3809	372241
Reference Books	330	23100	100	21300	430	44400
e-Books	195809	5900	Nil	Nil	195809	5900
e-Journals	6293	5900	Nil	Nil	6293	5900
Weeding (hard & soft)	110	7700	15	1050	125	8750
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
MAHUA BASU	POLITICAL SCIENCE	YOU TUBE	04/05/2020
RIMA KANJILAL	EDUCATION: VALIDITY TEST	YOU TUBE	04/05/2020
SUMANA GUPTA	ENGLISH SEM 4	YOU TUBE	04/05/2020
NANDINI HALDER	HISTORY SEM 4	YOU TUBE	04/05/2020
CHANDRANI MUKHERJEE	BENGALI SEM 2	YOU TUBE	04/05/2020
SATHI DEBNATH	PHILOSOPHY SEM 2	YOU TUBE	11/05/2020
JOYEETA SINGHA	ANTHROPOLOGY SEM 4	YOU TUBE	11/05/2020
SAUMITA GHOSH	ZOOLOGY SEM 2	YOU TUBE	11/05/2020
AMRITA ROY CHOWDHURY	GEOGRAPHY SEM SEM 2	YOU TUBE	10/08/2020
ARUP SARKAR	PHYSICAL EDUCATION SEM 2	YOU TUBE	10/08/2020



[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	5	15	0	1	3	2	85	0
Added	0	0	0	0	0	0	1	0	0
Total	15	5	15	0	1	3	3	85	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

85 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
INTRA COLLEGE RESOURCE SHARING	<a href="https://drive.google.com/folderview?id=15kJJ7dI5xL7a38DymaSuL3kupbYJRBeF">https://drive.google.com/folderview?id=15kJJ7dI5xL7a38DymaSuL3kupbYJRBeF</a>
QUESTION PAPER	<a href="https://drive.google.com/folderview?id=1w7he7TLyFp1Yxg9yctOzTNJby_Ky9LPy">https://drive.google.com/folderview?id=1w7he7TLyFp1Yxg9yctOzTNJby_Ky9LPy</a>
INTER COLLEGE RESOURCE SHARING	<a href="https://drive.google.com/folderview?id=15piezcYgNUvTN3SovV4a7yBmYpg2LOQn">https://drive.google.com/folderview?id=15piezcYgNUvTN3SovV4a7yBmYpg2LOQn</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5	5.63	10	10.74

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In our college we maintain and utilize the various physical, academic and other resources and facilities available to the best of our ability. • There is a well maintained laboratory for the science department where the students get the maximum amount of support and facilities to carry out their lab based experiments. • There is a well maintained Central library in our college which provides text and reference books to the students pertaining to all departments. • We also have a seminar library for all the different disciplines. • The library is situated in the 1st floor with ample space in the reading room with natural light and hygienic environment. Our library has a good collection of text and reference books. The library is fully automated and uses KOHA Integrated Library Management System. We allow for access of NLIST e-resources from anywhere. • The college has computer labs for the use of students. • Our Physical Education department is well equipped with necessary

sports equipment, carom board, table tennis board and other indoor facilities.

- Our college participates in all types of Inter collegiate sports in the state and national levels. Our college annual sports held in the month of December.
- We have at least 15 computers in our college for the students to access regarding their academic facilities. The entire college premises are Wi-Fi enabled and each and every student and staff member has access to the same.

<https://www.banipurmahilamahavidyalaya.in/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Details are in Excel	47	31950
Financial Support from Other Sources			
a) National	Details are in Excel	462	5067280
b) International	NA	Nil	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	20/11/2019	245	Banipur Mahila Mahavidyalaya
Personal Counselling and Mentoring	24/01/2020	552	Banipur Mahila Mahavidyalaya
Spoken English	03/07/2019	192	David Bureau
Yoga	20/07/2019	140	Dept of Physical Education, Banipur Mahila Mahavidyalaya
Taekwondo Course	20/01/2020	35	Habra Taekwondo Academy
Road Safety awareness Program	26/08/2019	45	Hero Honda

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	Nil	Nil	Nil	Nil

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	00	Nil	Nil

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	20	University	Humanities	Different Universities in West Benga	PG

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
HANDICRAFTS EXHIBITION	College Level	40
QUIZ, EXTEMPORE	College Level	30
SARAD MELA	College Level	40
BODHON	College Level	150
RAKHI BANDHAN	College Level	145
INDEPENDENCE DAY	College Level	70
VIDYASAGAR'S DEATH ANNIVERSARY	College Level	130
ONLINE YOGA COMPETITION	College Level	41
TAEKWONDO CAMP	College Level	35
ANNUAL SPORTS	College Level	130

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	00	NA
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our institution does not have any politically affiliated Students Council. Students Representative is elected according to the UGC norms from among the students maintaining proper documentation and the elected representative is a member of the Governing body and other sub-committees that require students representation. She represents actively in the various sub-committees such as-

- Concession Sub-committee : The SR remains present in the meeting of the Concession Committee and forwards genuine applications for concession to be considered by the committee.
- Students' Benevolent Fund Sub-committee : The SR is a member of the committee that monitors the Students Benevolent Fund and recommends the names of beneficiaries.
- Sports Sub-committee : The SR is a member of the sub-Committee and motivates students to take part in Sports.
- Library Sub-committee : The SR is a member of the Library Sub-Committee and forwards the list of text books and number of copies submitted by students in form of applications.
- Saraswati Puja Sub-committee : The SR forms a working-committee group to carry out different works related to organizing Saraswati Puja.
- Cultural Sub-committee : The SR forwards the names of students willing to participate in various cultural programs of the college.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

146

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

This year the Alumni sub-committee has arranged four meetings. The Alumni members participated in various cultural programs of the college such as • Freshers Welcome • Bodhon • Sarad Mela • Rabindra Jayanti • Vivekanandas Birthday

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are many practices of decentralization and participative management that are exercised in the college. To mention a few of them are as follows: •

Firstly, the governing body of the college comprises of the Principal, four teacher members, two non-teaching representatives, one student representative, two University nominees, two Government nominees and chairman of the local municipality ensuring representation from all the stake holders of the college.

The Principal as the Head of the institution runs the administration of the college. The Governing body of the college passes all important recommendations forwarded in the GB meeting by the Principal, who is also the Secretary of the GB.

The GB for decentralization of management forms two sub-Committees, Academic Sub Committee and Finance Sub Committee. The members of the Academic Subcommittee have a GB representative, the Principal as Chair person and heads of all the departments. The Finance Sub Committee constitutes of a GB representative, the Principal, two teacher representatives nominated by the GB, the Chief accountant and the head Clerk. The members of the other sub-committees such as the cultural subcommittee, the webinar subcommittee, the library subcommittee, the exam subcommittee, the NAAC steering committee, the Provident fund subcommittee, the concession subcommittee, the excursion subcommittee, the building subcommittee, the magazine subcommittee, the routine subcommittee, the minority subcommittee, the SC/ST subcommittee, the anti-ragging subcommittee, the e-zine subcommittee etc. are nominated by the teachers council of the college and forwarded to the GB as recommendations, and generally they are approved by the GB. Each committee comprises of a convenor and few members (teaching and non-teaching staff) who work unitedly for the smooth functioning of the college. All committees' work independently planning and executing the specific responsibilities of the committee. There is also the Library Subcommittee for the Central library which comprises of the librarian and the heads of all departments of the college. • Secondly, the Internal Quality Assurance Cell chalks out well planned strategies for guiding and monitoring quality assurance and quality enhancement of the college. The IQAC channelize and systemize the measures and efforts towards quality enhancement through the different sub committees assuring academic and quality excellence.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• Curriculum is set by the affiliating university, and the college administration ensures the effective implementation of this curriculum.</li> <li>• We organize extension lectures, seminars, webinars, excursions, wall magazines, e- magazines, internal assessments, etc.</li> <li>• In this session we organized one state level seminar, sixteen state level webinars, one national level seminar, five national level webinars, one international seminar and three international webinars.</li> </ul>
Teaching and Learning	<ul style="list-style-type: none"> <li>• Teachers of our college try to develop students' interest in learning through innovative teaching methods in addition to the chalk and talk method, by extensive use of the internet facilities, providing them PPT</li> </ul>

presentations, taking them to field excursions, using audio-visual aids like projector and so on. • The college arranges various types of competition (activities) like Quiz, Debate etc., for the students. Through internal evaluation the quality of the students are assessed. • Even in the pandemic situation for Covid-19, teachers have been taking online classes via different online platforms like WhatsApp application (group), Google classroom, Google Meet etc. • The college ensures students' participation in webinars, webzine publication, orientation, workshop to engage them in quality enhancing activities.

Examination and Evaluation

• Examination and evaluation of the students take place according to the guidelines of the affiliating university. • In the CBCS curriculum Internal assessment is part of the examination system and our students are assessed through Internal examinations the marks of which are submitted and uploaded in the University portal for final assessment in the end semester. • Students are also assessed for attendance in classes. • Participation in various academic activities is also taken into consideration for evaluating the students.

Research and Development

• Teachers are guided and encouraged to participate in career advancement programs and research activities to benefit for their carrier advancement scheme. • There is a Research and Development Cell that is working for the registration and publication of a multidisciplinary academic journal with ISSN number. • The IQAC facilitates faculty members of the institution by recommending teachers for promotion under CAS after initial screening of papers and forwarding them for consideration. • Faculty members are engaged in writing and publishing their articles/papers in different books/Peer reviewed journals/magazines etc. • The teachers also participate / present research papers, act as Resource person, Chairperson in various State Level, National level and International level seminars. • The Faculty members as per their eligibility participate in Refresher and Orientation Courses for their career development.

Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• There is a Central library in the institution.</li> <li>• There are Seminar libraries for each of the thirteen departments.</li> <li>• There is an ICT classroom in this institution.</li> <li>• There are two office rooms in the institution.</li> <li>• There is a computer room in this institution.</li> <li>• Our college has one library room which has approximately three thousand subject oriented books for honours and general students and also one study room.</li> <li>• For science departments there are two well equipped practical laboratories with modern instruments.</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>• The teachers are encouraged to participate in various faculty induction program, workshop, and Refresher course as part of research activities and career development.</li> <li>• The students are encouraged to engage in extracurricular activities for example cultural programs, sports, debates, quiz competitions where they can showcase their talents.</li> <li>• E-magazine is published centrally (muktodhara) and wall magazine and e magazines are published by all the departments to encourage our students by writing short stories, poem, drawings on their own.</li> </ul>
Industry Interaction / Collaboration	Nil
Admission of Students	<ul style="list-style-type: none"> <li>• The admission takes place through online procedure.</li> <li>• There is a dedicated admission portal through which admission procedure is conducted.</li> <li>• The procedures involve application, verification and publication of merit list.</li> <li>• Provisional admission is finally done after the fess are paid by the students to ICICI bank which is avenue for online transaction purposes.</li> <li>• The entire process is transparent and reflected in the college website.</li> </ul>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> <li>• From July 2019 to December 2020, our college has undertaken many developmental activities, such as introducing Solar Panel in the college campus, preparing butterfly garden, rain water harvesting, construction of the new college building and boundary wall etc.</li> <li>• Among these, some are implemented as quick initiatives like</li> </ul>



the 'Solar' and the 'Butterfly garden'.  
• Due to the lockdown other planning remains unfulfilled in this Pandemic Situation. We are planning to implement all the developmental activities as soon as the college reopens.

Administration

• Five GB meetings were held in this session. • Ten IQAC meetings were held in this session. • Departmental meetings at the beginning of each academic session. • Two mentor-mentee meetings were held. • We arrange monthly Teacher-student meetings. • Regular TC meetings are held. • All meetings were held physically before the lockdown period. But within the lockdown period all the administrative meetings are arranged through Google meet by using the internet. • The College has obtained its own G-suite and all the proceedings of the meetings are recorded.

Finance and Accounts

There is a Finance Sub Committee formed by the Governing Body comprising of a Government nominee, Principal, Bursar, two teacher representatives from the GB and the Chief accountant. The Finance Sub- committee takes all major decisions regarding finances. All major expenses are made through e-tender. Day to day account is maintained through a cash book which is maintained by the Chief accountant, Cashier, verified by the Bursar and duly signed by the Principal. All vouchers are forwarded to the Bursar and passed accordingly. There is a digitized signature of the authority for drawing and disbursement of funds and Government grants.

Student Admission and Support

Admission procedure is fully online and transparent. There is a dedicated online portal of the college for students' admission, the link of admission is given in the college website. Students passing Class XII Board examinations apply for admission through the admission link. Online forms are screened and merit lists are published online after which students take admission through the online portal. Students are extended all kinds of financial support. Ten percent of students are provided full concession other financially weak students are provided relief through partial concession. There is a Benevolent Fund



for supporting students academically. After the Amphan Super Cyclone in West Bengal, a relief fund was created and selected students who had suffered huge loss during the cyclone were supported financially.

**Examination**

- Following the University guidelines, the college uploads internal and practical marks of the students on the online portal provided by the University.
- All the important information related to examination is uploaded in the college website.
- Examinations were taken in blended mode. The students also get their admit cards, mark sheets via online system.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	N.A.	N.A.	N.A.	Nil

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	General Awareness of Computer Operational Application	General Awareness of Computer Operational Application	03/01/2020	13/01/2020	24	1
2020	Anoupocharik Sanskrit Course	Anoupocharik Sanskrit Course	12/02/2020	19/03/2020	4	Nil
2020	Internal Faculty Development Programme on e Learning	Internal Faculty Development Programme on e Learning	18/06/2020	24/06/2020	19	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Discrimination Among the Human Being in India.	1	30/06/2020	04/07/2020	5
Professional Development Program on Application of ICT in the new normal Teaching Learning.	1	29/07/2020	30/07/2020	2
FDP on Art of Teaching Philosophies	1	23/07/2020	25/07/2020	3
UGC Paramarsh FDP on ICT in Teaching Learning	1	13/07/2020	18/07/2020	6
FDP on Nurturing Research and Innovation in Higher Education Institutions.	1	29/06/2020	04/07/2020	6
UGC Sponsored Interdisciplinary Refresher Course University of Calcutta (HRDC)	1	10/02/2020	24/02/2020	15
Faculty Development Programme on NAAC Assessment and Accreditation	1	08/06/2020	13/06/2020	6
Faculty Development Programme on Open Source Tools for Research University of Delhi	2	08/06/2020	14/06/2020	7
Refresher Course in Behavioural	1	10/02/2020	24/02/2020	15

Science, Department of Psychology University of Calcutta.				
Refresher Course, in Women Study. North Bengal University (HRDC)	2	02/01/2020	15/01/2020	14
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	2	Nil	Nil

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Our college tries to help our teachers who are financially weak. Our college paid the fees for 2 teachers for the computer course which was conducted by WEBEL in January 2020.	Our college has provided financial support to two of our non-teaching staff. In case of medical emergency our college tries to help our financially weak non-teaching staff. Academic support is also provided to the children of our non-teaching staff.	Our college tries to help our students who are financially weak. The college provides concessions, scholarships, and excursion fees to the students. Sometimes academic support is also provided to them.

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<ul style="list-style-type: none"> <li>• Every year the external financial audit is conducted by a government appointed auditor in the college and the whole process takes place according to the government directives.</li> <li>• The principal, the bursar, the chief accountant, the head clerk and the cashier arrange this whole process. This year initiatives were taken for the external financial audit and the date was also fixed for the same in the month of April' 2020 but due to the Pandemic situation and lockdown the audit had to be postponed till normalcy returned.</li> <li>• The internal financial audit is also conducted every year by the Principal, the bursar, head clerk, chief accountant and the cashier in the college every year but it was also postponed in this academic year due to the lockdown.</li> </ul>
---

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PC Chandra	70000	Purchase of library Books and Toilet renovation
<a href="#">View File</a>		

## 6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	West Bengal State University	Yes	IQAC of the college
Administrative	Yes	West Bengal State University	Yes	IQAC of the college

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent – Teacher Association of our college provides active support to our students and takes many initiatives for improvement 1. Before every college excursion modalities of excursion are discussed in a meeting arranged by the parent-teacher association. 2. Parent-Teacher association conducted counseling session for the parents of students testing positive for Thalassemia conducted by the Health Department in campus before the pandemic. 3. The teachers in collaboration with the Parent-Teacher association hold workshops guiding the students to become financially independent by encouraging them to engage in social entrepreneurship.

## 6.5.3 – Development programmes for support staff (at least three)

1. Our college tries to help our support staff by providing financial assistance in addition to their remuneration. Our college has paid the fees for a non-teaching staff to participate in a certified computer course conducted by WEBEL in January 2020. 2. Academic support and medical assistance are also provided to them and also for their children. 3. The college bears the full cost of the support staff in educational excursions.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Green initiatives such as Butterfly Garden. 2. A cell has been created in the college regarding solution of the female related matters. 3. Installation of solar panel.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation Programme	10/07/2019	10/07/2019	10/07/2019	75
2019	Celebration	20/07/2019	20/07/2019	20/07/2019	140

	of Rashtriya Yog Diwas				
2019	Washroom Renovation	22/07/2019	22/07/2019	23/09/2019	25
2019	Celebration of Vidyasagars Death Anniversary	29/07/2019	29/07/2019	29/07/2019	130
2019	Seminar on Water Conservation	06/08/2019	06/08/2019	06/08/2019	45
2020	WEBEL Computer Course	03/01/2020	03/01/2020	17/01/2020	25
2020	Celebration of Youth Day (Vivek Jayanti) A Prabhat Feri was taken out	12/01/2020	12/01/2020	12/01/2020	50
2020	Annual Sports	14/01/2020	14/01/2020	14/01/2020	130
2020	Taekwondo Course	20/01/2020	20/01/2020	11/02/2020	35
2020	Freshers Welcome	24/01/2020	24/01/2020	24/01/2020	200
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Handicraft exhibition by students in Sarod Mela	21/09/2019	30/09/2019	8	Nil
Promoting women engaged in cottage industry	21/09/2019	30/09/2019	3	Nil
Handicraft exhibition by students at Banipur Annual	01/02/2020	02/02/2020	10	Nil

Fair

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Power requirement of the institution is now largely met by the state electricity board but the institution is trying to switch over to a more renewable source of energy such as solar power.
- The installation of such a solar plant is already under process and would be available for use very soon.
- The institution has also replaced all its filament lights and has LED lights in their place which consume a lot less energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	02/07/2019	517	established a van stand outside the college gate.ment of van stand near the college gate	students can now easily reach the station or bus stand	550
2019	Nil	1	26/01/2019	1	distribution of fruits in Habra State General Hospital	it had been done for the patients admitted there and to provide them a nutritious meal.	65
2019	Nil	1	15/08/2019	1	distribution of	It was done to	50

					BORNOPORI CHOY among little children n of BORN OPORICHOY among little girls.	encourage literacy among little children	
2020	Nill	1	26/01/2020	1	distrib ution of blankets among the local homeless people.	this in itiative greatly helped the local homeless people living in and around the college,	37
2019	Nill	1	01/07/2019	580	use of college campus for regis tration and corre ction of the voter list.	this in itiative helps the local people to register names as well as make corr ections to their voter card if n ecessary.	2
2019	Nill	1	01/07/2019	260	use of college campus for adult education	this in itiative greatly benefits the local community .	2
2019	Nill	1	01/07/2019	580	use of college campus for aadhar card veri fication.	this in itiative is eqaukky b eneficial for the local people.	2
2020	Nill	1	17/01/2020	1	use of the college ground for	this greatly helps the local primary	2

					sports by local school	school and children.	
2019	Nil	1	08/04/2019	30	use of the college campus as polling booth	the local people come to vote .	2
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	02/07/2019	The institution has a well planned and objective code of conduct handbook for its students where the details of the dos and donts are mentioned clearly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Vivek Jayanti and organising a prabhat pheri by students	12/01/2020	12/01/2020	50
Plant Sapling Distribution	30/09/2019	30/09/2019	50
Celebration of Bhasha Divas	20/02/2020	20/02/2020	90
Celebration of Gandhi Jayanti	02/10/2020	02/10/2020	55
Bi-centenary of Pandit Vidyasagar	26/09/2020	26/09/2020	40
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Various measures adopted to make the campus ecofriendly: Firstly the institution has taken effort towards Waste Management and Waste segregation. The institution has raised a slogan among the students "PICK A PAPER" to keep the premises clean, where every student is asked to pick any paper in the campus and throw it in the bin. The Institution has also arranged for segregation of dry wet waste by segregating two types of dustbins, green for dry and blue for wet waste in the toilet and other prominent places in the college premises. The college also encourages its students to recycle old sarees into saree bags on which the college emblem is stitched, which are then purchased by the teachers and staff to stop the use of plastic bags inside the campus. Secondly, the process of recycling of the biodegradable waste has been started by burying them in compost pit to convert them into manure and using the same as fertilizer in the college garden. Thirdly, the college has installed a rainwater harvesting mechanism inside the campus whereby, the



collected water is used in watering the plants and cleaning of the campus. RO water filters have also been installed in all the floors for the students and staff to provide clean and purified drinking water. Fourthly, the institution has adopted greenery plans such as "GO WITH NATIVE PLANTS" in which the saplings of native plants of the locality like AAM, JAM, JARUL, SHIMUL, SOJNE, BOUGAINVILLEA, and ARJUN have been planted and maintained in the campus. A total number of 36 Mahogany saplings have been planted in the campus. Besides this the college has a beautiful vegetable, fruit, flower, and also a medicinal plant garden which has plants like TULSI, BASAK, and ALOE VERA. The college has taken an initiative to create a butterfly garden by planting CURRY TREE, LEMON, RONGON, NAYANTARA plants that attract butterflies. Fifthly, use of single use plastic is totally banned inside the campus. The college campus is also TOBACCO FREE ZONE.. The college all over the year arranges for several seminars and webinars celebrating important days of the environment such as Earth Day, World Biodiversity Day, World Water Day and so on. The college had also participated in Swachhata Pakhwada, a Central Government Initiative to ban the use of plastic.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

The institution since its inception has been proactively propagating for education of young female adults as the region in which the college is located is infamous for its child trafficking and child marriages. Educating young female adults, and teaching them various life skills is the primary mission of the college. But apart from this the college has TWO best practices, two of which are given here according to NAAC protocols. The first best practice of the institution for this academic year is the cleanliness drive adopted by the college in the Covid-19 scenario since March, 2020. The institution has from long undertaken various ecofriendly measures but in the covid-19 situation the need to enhance hygiene and cleanliness has been re-emphasized. The institution has collaborated with MGNCRE program and formed the SESREC ACTION CELL under which the "SWACHHATA PLAN" has been adopted in which the college premises are sanitized properly. Waste Management is taken care of by using two separate dustbins one for dry waste one for wet waste. The institution's NSS Cell has distributed masks and sanitizers in the locality to increase awareness. The Institution has taken care of health hygiene of the students by cleaning sanitizing the toilet every day. The second-best practice of the institution has been its shift from the offline to the online mode. The sudden invasion of the deadly virus had forced the educational institutions all over the country to follow the online pattern. But ours being an institution with a remote location and catering to first generation learners this seemed as if a war in itself. Though faced with primary hindrances the indomitable spirit of the teachers and the students helped us in emerging as one of the successful colleges. Once the online mode started rolling the college has been arranging inter disciplinary webinars as part of the Teaching -Learning Curriculum. Webinars of International Level, National Level and State Level has been arranged all-round the year. After the lockdown during the Pandemic situation the institution has arranged at least fifty Webinars on which the International ones focused on offering guidance towards mental wellbeing of the students during lockdown. National and State Level Webinars have focused on environment issues post the super-cyclone Amphan, which devastated large parts of the state.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.banipurmahilamahavidyalaya.in/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is Yatra Naaryastu Poojyante which means where women are worshipped and the institution to uphold this motto arranges for programs which aim at not only at the intellectual growth of its students but aims at a holistic development. Firstly, the college at regular intervals arranges for seminars on self-defense where collaborations have been made with the local police station to stop early marriages and girl trafficking. The collaboration resulted into the formation of SWAYAMSIDDHA where students from the college reported any kind of malpractice to the local police authorities. Secondly, the institution also arranged for a course in Taekwondo to make the students more competent in self-defense. Thirdly, the institution has courses on life skills such as spoken English, Anupacharik sanskrit. Fourthly, the institution arranges for skill development seminars for its students. Fifthly, remedial and tutorial classes are arranged for the weaker students. Sixthly, the college gives concession to the financially weak students and grants awards and scholarships.

Provide the weblink of the institution

<http://www.banipurmahilamahavidyalaya.in/>

### 8.Future Plans of Actions for Next Academic Year

Our Institution Banipur Mahila Mahavidyalaya strives to implement successfully each and every initiative that has been planned at the beginning of each and every academic year. The successful functioning of any institution requires rigorous planning and implementation of those ideas and initiative with equal zeal and commitment and which our institution has been successfully doing for the past 22 years. Similarly, before the institution commences upon the new academic year, we would like to highlight upon certain key initiatives that we are going to implement to ensure smooth functioning of the institution. The pandemic has wrecked havoc in the lives of everyone. Like every institution we are committed to serve the stakeholders, particularly students to overcome the effects of the pandemic. Firstly, the college authorities have planned to construct a safe home within the college premises with the basic facilities for students, faculty and staff. Secondly, the IQAC of the college plans on developing a Covid Battalion Helpline that will guide anyone in need of oxygen, hospital beds, food, medicine and all other issues associated with Covid 19. Thirdly, the institution under the pandemic situation, in spite of its interior location and poor background of its students had shifted it's teaching platform from an offline mode to the online mode from 21st March 2020, and for the next academic session the institution would like to develop more and more pandemic specific e-content. Fourthly, the institution keeping in mind the mental well being of its students as well as teachers and non-teaching staff of the college wishes to start spiritual counselling. The college also plans on organizing more activities to keep our students involved such as online indoor games and competitions. Fifthly, the institution plans on forming new clubs such as recreation club, photography club, weather club. These various clubs shall engage our staff in various activities to uplift the mood during the pandemic. The weather club will also strive to build a weather station. Sixthly, the institution also plans to start a apiculture project in the upcoming academic year. The college campus has a butterfly garden and there are different species of trees and flowering shrubs that attracts bees, so when the pandemic is over initiatives will be taken towards apiculture.